

BROWARD COUNTY PUBLIC SCHOOLS

APPLICATION FOR INCENTIVE AWARD

Personnel Number: _____ Name (Last, First): _____

SBBC Email Address: _____

You must check which incentive (only one) you are requesting and must initial next to each line confirming that you have reviewed and have met all criteria listed.

Send completed form via pony to:
 KC Wright; Attn: Third Flr/TAO Inst
 Or via U.S. mail to:
 Broward County Public Schools
 600 SE 3rd Avenue
 Fort Lauderdale, FL 33301
 Attn: Third Flr/TAO Inst

BASIC INCENTIVE

- I am a member of the teacher bargaining unit.
- I have a valid professional certificate.
- I have three years consecutive full-time instructional employment with BCPS.
- I have completed 15 semester hours of college credit (transcripts must be attached) or have completed 300 in-service points beyond my last conferred degree (or have completed a combination of the two).
- All college coursework and/or in-service points I am using have been earned within the prior 10-year period.
- All college coursework and/or in-service I am using reflects a date for credit/points earned prior to September 1st of the current year.

ADVANCED INCENTIVE

- I am a member of the teacher bargaining unit.
- I have a valid professional certificate.
- I hold a conferred master's degree documented in district records.
- I have three years consecutive full-time instructional employment with BCPS.
- I have 10 years or more of instructional experience in Florida public schools.
- I have completed either 15 semester hours of college credit (transcripts must be attached) or have completed 300 in-service points (or a combination of the two) *beyond the start date of the basic incentive* OR have completed either 30 semester hours of college credit (transcripts must be attached) or have completed 600 in-service points (or a combination of the two) *beyond the conferral date of my master's degree*.
- All college coursework and/or in-service points I am using have been earned within the prior 10-year period.
- All college coursework and/or in-service I am using reflects a date for credit/points earned prior to September 1st of the current year.

- Applications for Incentive Awards must be received by the Talent Acquisition & Operations (Instructional) Department by no later than September 15th.
- Individuals holding a specialist or doctorate degree are not eligible for an incentive. If you are requesting payment for an advanced degree, please submit the form found at <http://www.broward.k12.fl.us/certification/DegreeStipends.html>
- When reviewing your in-service record through Learning across Broward (LAB), select "View Transcript" from the options.
- You will receive email notification upon review of your application; if approved, please allow six weeks for processing; direct payroll questions to the contact at your location. Retain a copy of this completed form for your records.

DEPARTMENT USE ONLY

<p>Evaluation Date for Basic: _____ BA/MA Date: _____ Yrs of Exp: _____ 3 Yr Consec Exp: _____</p>	<p>Approval for: Basic <input type="checkbox"/> Advanced <input type="checkbox"/> Effective Start Date: _____ Populate: IT 08 <input type="checkbox"/> IT 14 <input type="checkbox"/> TAO: _____ Date: _____ HRIS: _____ Date: _____</p>	<p>Remove Basic <input type="checkbox"/> IT 08 <input type="checkbox"/> IT 14 <input type="checkbox"/></p>	<p>Denial Reason: _____ _____ TAO: _____ Date: _____</p>
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